

STATE OF SOUTH CAROLINA
SFAA, DIV. OF PROCUREMENT SERVICES
1201 MAIN STREET, SUITE 600
COLUMBIA SC 29201

Intent to Award

Posting Date: March 07, 2024

Solicitation: 5400026238
Description: STC OFFICE SUPPLIES & PAPER
Agency: Statewide Term Contract

The State intends to award contract(s) noted below. Unless otherwise suspended or canceled, this document becomes the final Statement of Award effective, **March 19, 2024**. Unless otherwise provided in the solicitation, the final statement of award serves as acceptance of your offer.

Contractor should not perform work on or incur any costs associated with the contract prior to the effective date of the contract. Contractor should not perform any work prior to the receipt of a purchase order from the using governmental unit. The State assumes no liability for any expenses incurred prior to the effective date of the contract and issuance of a purchase order.

If you are aggrieved in connection with the award of the contract, you may be entitled to protest, but only as provided in Section 11-35-4210. To protest an award, you must (i) submit notice of your intent to protest within seven business days of the date the award notice is posted, and (ii) submit your actual protest within fifteen days of the date the award notice is posted. Days are calculated as provided in Section 11-35-310(13). Both protests and notices of intent to protest must be in writing and must be received by the appropriate Chief Procurement Officer within the time provided. See clause entitled "Protest-CPO". The grounds of the protest and the relief requested must be set forth with enough particularity to give notice of the issues to be decided.

PROTEST - CPO ADDRESS - MMO: Any protest must be addressed to the Chief Procurement Officer, Materials Management Office, and submitted in writing

- (a) by email to protest-mmo@mmo.sc.gov or
- (b) by post or delivery to 1201 Main Street, Suite 600, Columbia, SC 29201.

Initial Contract Period: April 29, 2024 through April 28, 2025
Maximum Contract Period: April 29, 2024 through April 28, 2029

AWARDED CONTRACTS TO FOLLOW

Contract Number: 4400034215

Awarded To: HERALD OFFICE SUPPLY INC (7000027819)
PO Box 1288
DILLON SC 29536

Item	Description	Evaluated Price
00001	OFFICE SUPPLIES MARKET BASKET-REGION 1	\$ 7,997,832.21
00002	OFFICE SUPPLIES MARKET BASKET-REGION 2	\$ 10,835,383.38
00003	OFFICE SUPPLIES MARKET BASKET-REGION 3	\$ 10,507,713.51

Contract Number: 4400034214

Awarded To: STAPLES BUSINESS ADVANTAGE (7000122678)
7 TECHNOLOGY CIRCLE
COLUMBIA SC 29203

Item	Description	Evaluated Price
00001	OFFICE SUPPLIES MARKET BASKET-STATEWIDE	\$ 28,216,886.38

Procurement Officer
DeAna Reed-Sharpe